Cedar Hill Parent Advisory Council (CHILL PAC)
Meeting Minutes

Meeting Date: October 19, 2026 | Time: 6:38pm | Location: Student Foyer

Recorder: Dj (Deidre)

1. Call Meeting to Order

By Kara

2. Welcome & Territorial Acknowledgment

Kara led with a welcome and land acknowledgement.

3. Introductions

Kara Johnson	President
Wendy Brown	Vice- President
Beth Cairns	Treasurer
Dj (Deidre) Gomez	Secretary
Christina Pelletier	Principal
Sarah Khosla	Vice Principal
Cara Jackson	VCPAC Representative
Nancy	Parent

4. Confirmation of Quorum (4) Established

Confirmed

5. Approval of Agenda

- Move MYST to VCPAC Update section

Motioned by: Wendy, Seconded By: Beth

6. Approval of Past Minutes - Date: **September 14, 2026**

Correction:

- Date of meeting on Minutes: September 14, 2025

- Approval of Past Minutes: June 8, 2025

Motioned By: Cara J., Seconded by: Dj

7. Treasurer's Report

Received Gaming Grant approval for a total of $10,760.00.

Expenses since the last meeting include $1500 for athletics non-curriculum upgrades and $100 for the BC PAC membership.

Current balances in the accounts:

$8,813.17 in the General Account

$16,870.99 in the Gaming Account

Action Items / Motions:

- Budget to be finalized once funding submissions from staff and programs for next year's needs.

8. VCPAC Update:

- October meeting rescheduled to October 29 @ Spectrum
    - Part 1: VCPAC General Meeting & Budget Approval (6:00 PM - 7:00 PM)
    - Part 2: Group Discussion on Student Wellbeing & Safety (7:00 PM - 8:30 PM)
- Letter from CHILL PAC to CRD in support of MYST funding summarized by Cara J.

9. Administration Report – Christina Pelletier

- School Wide Write assessment showed students literacy has been improving.
- Positive feedback on updating & improvements to the school calendar.
- September 29th, Truth & Reconciliation Day assembly was a great outcome. Had a lot of student participation, engagement and learning
- School & Road safety is continuing to be discussed with students. With the season change, it has become darker before and after school, students are reminded to pay attention to driver awareness and surroundings. There has been talks and is a plan to add more crosswalks with light safety in front of school and on Garnett.
- Sept 29 assembly for Truth & Reconciliation Day, a lot of student participation, engagement & learning
- Fall sports season is underway. Has been good with lots of participation. Intramurals to begin soon.
- Grade 8 student surveys and feedback have been returned regarding trip to Camp Thunderbird (2 overnight stay). 109 were completed, with 96.9% in favour.

Key Dates:

- Parent Teacher Meeting - Oct 21 & 22nd
- Halloween Assembly, Dance & School Wide Clue Game - October 29th.

Action Items / Motions:

- Discussion on having reflected lights given to each child for road safety.

- Grade 8 Camp Thunderbird Fundraising
- Halloween Dance sign up sheets to go out.

10. Old Business

- Parent Survey saw 95 responses
    - **Communication:** 85% want PAC information by email, and 64% want it monthly.
    - **Meetings:** Hybrid wins (49%); with online-only (19%), more than two-thirds want a virtual option. Continue to offer some in person and some online meetings.
    - **Events:** Student-focused events are the clear draw (70%), followed by family social/picnic (46%) and movie night (39%). Weekday evenings (58%) are the best time.
    - **Fundraising:** 83% say it is somewhat or very important. Top priorities: field trips and enrichment (63%), arts and music (60%), then classroom resources, sports equipment and outdoor spaces (45–47%).
    - **Support focus:** Parents want the PAC to fund tangible student-facing things — equipment/resources (64%), programs (60%) and student supports (55%).
    - **Parent education:** 28% yes, 54% maybe. The top topic is social media and digital safety (49%), then adolescence and behaviour (45%).
    - **Involvement:** Occasional volunteering (42%) and event help (28%)
- Student Survey saw 314 responses
    - **Events:** 93% are open to after-school/evening events (36% yes, 57% maybe). Movie night is the runaway favourite (70%), then chill hangout space (46%) and school dance (41%).
    - **What makes events fun:** food and snacks (85%) is nearly universal, then friends can come (70%), prizes/giveaways (60%), games (57%) and music (55%).
    - **Timing:** early evening (47%) tops the list; a third don't care when.
    - **PAC spending:** school trips or special activities (70%) is the clear #1 — matching parents' top fundraising priority — then technology (47%) and indoor sports equipment (44%).
    - **Help:** 24% would help with PAC events and 59% say maybe
    - **Wishes:** top themes are sports/athletics, playgrounds and outdoor spaces, food options, and music/arts.
- PAC Constitution Review
    - On hold until November
- Parent Education Opportunities
    - Pending
- Recap of Back to School BBQ
    - Great parent interactions
- Fundraising Lead, Social Media Lead, VCPAC Representative
    - Fundraising Lead: Karen V.
    - Social Media Lead: Tiffany W.
    - VCPAC Rep: vacant

11. New Business

- Executive Election Nomination
    - Co-Chair: Cara J
    - All positions all in favour
- Staff Funding Requests
    - PAC to assist with staff/student funding for field trips.
    - Affordability fund has ended, potential to set a “pot” aside to continue to assist those families in financial need.
    - Discussions on fundraising to cover special projects

- Boardgame Cafe Night
    - March 11, 2027 6-8pm
    - Free family event held at the school, with games provided by the Interactivity Board Game Cafe.
    - Food to be arranged by the PAC

Key Dates: March 11th - Board Game Cafe 6pm-8pm
Action Items / Motions:

- Booking & confirming of Game Room Cafe night.
- Staff fundraising application to be returned.

12. Family Voices: No comments

13. Next Meeting Date: November 9, 2026

14. Meeting Adjourned at 7:48pm

Motioned By: Wendy, Seconded By: Cara J

Summary of Motions / Action Items

Agenda Item	Motion / Action Item	Responsible / Due Date
Budget finalization	Awaiting funding request forms from school staff.	November 2026
Camp Thunderbird	Grade 8 fundraiser	May 2027
Halloween Dance	Sign up sheet to be given to students by staff	N/A - Dance to be held Oct 29 between 1:50-2:50pm
Game Room Cafe	Cara to finalize booking details	Date of Anticipation March 11th
Staff Fundraising Forms	Have been handed out	November 2nd, 2026